

RFQ DOCUMENT

FAST-National University of Computer and Emerging Sciences, Islamabad Campus PROVISION OF IT INFRASTRUCTURE FOR FAST - NUCES H-11/4 ISLAMABAD

Ref: 14-0726/IT/PSSD

RFQ DOCUMENT

FAST National University of Computer and Emerging Sciences, Islamabad Campus PROVISION OF IT INFRASTRUCTURE FOR FAST - NUCES H-11/4 ISLAMABAD

1. Quotations are invited from reliable firms having NTN & Sales Tax registration for **PROVISION OF IT INFRASTRUCTURE FOR FAST – NUCES H-11/4 ISLAMABAD** as per detail available at **Annex-A**.
2. **Submission of Quotation.** Single Stage-Single Envelop procedure. **Quotations** are submitted in person.
3. **Eligibility Criteria:** To be eligible, the firm must be:
 - a. Registered with FBR for sales tax as well as income tax.
 - b. Be active on taxpayer list
 - c. Never Blacklisted. Affidavit on stamp paper is required.
 - d. Not under any litigation with any organization. Affidavits on stamp paper is required.
4. **Quotations and Attachments to be provided by Firms:**
 - e. **Quotation** prices item wise duly totaled up in local currency- PKR, All inclusive.
 - f. **Comparison/Selection of Quotation:** FAST-NUCES H-11/4 Islamabad will have the option to make selection Technical Solution item wise or Lot wise, otherwise and cancel **Quotations** without any liability.
 - g. **Quotations** should be **valid** for at least **40 days** after the opening date.
 - h. Firms to ensure submission of documents as per detail provided in **Annex-B & C**.
 - i. **Quotations** may be submitted by a nominated representative of the firm.
 - j. Multiple firms operating under common owner/administration will submit only **one Quotations out** of any one of its registered/legal entities.
5. **Instructions for Firms (Be Noted Carefully):**
 - a) Incomplete **Quotations** in any aspect will be rejected / disqualified.
 - b) **Quotation(s)** shall be rejected **if the rate(s) and models are unclear, incomplete, ambiguous, conditional or not totaled.**
 - c) **Penalty for delays:** 1% of total value of the Purchase Order / per week.
 - d) **Guarantee: The selected firm(s) shall submit a performance guarantee equivalent to 5% of the Purchase Order value prior to the issuance of the PO.**
 - e) **Right to purchase at Risk-and-Expense of Firm/s,** if the selected Firm/s: **(i)** fails to complete the order, or **(ii)** delays to supply within the delivery time quoted or extended time given by Purchaser, or **(iii)** supplies **sub-standard** items, or **(iv)** supplies low quality items, then FAST-NUCES reserves the right to **(v)** purchase single, all or un-supplied quantity of item(s), by the suppliers at **Risk-and-Expense** therefore forfeit **performance guarantee** and resort to administrative actions, etc.
 - f) **FAST-NUCES H-11/4, Islamabad reserves the right to (i)** Increase/decrease the required quantity while placing purchase order or add related item in repeat order. **(ii)** reject any Quotation or procurement process. **(iii)** Amend delivery time. **(iv)** Make clarifications during the contract period etc. any time, as per rules.
 - g) Representatives of firms are allowed to witness the opening of Quotations, without conferring any privilege.
 - h) Only technically qualified firms will be invited to participate.
 - i) Any firm that fails to satisfactorily address all queries raised during evaluation shall be disqualified from the evaluation process.
 - j) **Contract Agreement** shall be signed with successful firm as per FAST-NUCES policy and Provision of **Rs.100 stamp paper** shall be provided by successful firm which shall be delivered before issuance of Purchase Order.
 - k) **Late submission of Quotation** cannot be entertained.
 - l) Information regarding the subject item should not be communicated to unauthorized person(s).
 - m) In case of dispute, **IT & Network Committee** FAST-NUCES H-11/4 shall be final and binding on both the parties.

- n) Firms will ensure that the “End of Sale” and “End-of-Life” (EOL) items are not being quoted / provided.
- o) **Delivery Time:** Delivery time shall not be more than 4 **weeks** from the date of issuance of the Purchase Order. **If the delivery period exceeds three (3) weeks, the bidder shall provide equivalent alternative equipment until the ordered equipment is delivered.**
- p) Submitted Quotations openings may be postponed due to unavoidable circumstances, including public holidays, leave, or official commitments of the President or members of the Committee. If the quotation opening falls on a public holiday, it will be rescheduled to the next working day. In case of postponement due to reasons other than public holidays, we will notify firms through available communication channels.
- q) Selection/ evaluation of items shall be according to the Evaluation Criteria.
- r) **Payment** will be made after deduction of Income Tax and part of Sales Tax by FAST - NUCES, as per Govt rules. It is the vendor’s responsibility to be on Active Taxpayers list of FBR.
- s) The specifications provided in this RFQ document are the minimum requirements of FAST - NUCES. The firms must meet or exceed these specifications to meet the actual requirements of this project. However, in such cases, additionally proposed or alternate specifications should clearly be highlighted to enable FAST-NUCES H-11/4 Islamabad to clearly ascertain the impact of modified specifications.
- t) **The vendor must provide 3-year projectors & 1 year for SSD warranty, repair & maintenance coverage where mentioned.**
- u) The proposed solution must comply with all applicable laws, regulations, and policies of the Government of Pakistan. The firm shall ensure that the solution is lawful, non-objectionable, and does not violate any legal or regulatory requirements.

6. **Clarifications/Technical Queries:** Firms are advised to email their information and any clarification/technical queries to info.it@isb.nu.edu.pk. No responses will be entertained after the due date.

7. Quotations should be submitted in the following format: -

a. **Format for Quotation**

S. No.	Nomenclature	Unit	Qty	Unit Price	GST	Unit Price with GST	Total Price without GST (Unit price*Qty)	Total Price with GST (Unit price*Qty)
							Total: -----	Total: -----

8. **Selection / Evaluation Criteria:**

- a) Comprehensive Evaluation Criteria is provided in the RFQ document as **Annexure – C**. Final selection will be made by calculating the marks obtained by each firm. Any firm scoring more than or equal to 60% aggregated marks will qualify. The contract will be awarded to the firm offering the Most Advantageous quotation.

9. **Evaluation & Award of Contract:**

- a) Documents must be submitted in person by 11:00 AM on July 22, 2026. Submissions received after the specified time will not be accepted or considered. The quotation will be opened & announced (Proposed Solution along with Total Cost) on the same day at 11:30 AM in the presence of the firm’s representatives and the Committee Members to ensure transparency.
- b) **Award of Contract:** Following the opening of quotations, a technical evaluation will be conducted, and the contract will be awarded to the most advantageous firm. Only technically qualified firms will be contacted through official communication channels, for further processing and contract award.
- c) The technical evaluation results will be communicated to the firms concerned on request, indicating their qualified or disqualified status.

Convener IT & Network Committee

Case No. 14-0726/IT/PSSD/ dated 14 July 2026

LOT – 01

Sr #	Description	Specs	Quantity
1	Multimedia Projectors along with suitable cages for Classrooms and Labs	Lamp:3500 to 4000 Lumens (ANSI) Resolution:1080 Full HD Lamp Life: 4000 +	13
2	Manual Projector Screens(6x6) classrooms (9) Manual Projector Screens(6x8) Labs (4)	Manual (9+4)	13
3	Projectors for Meeting Room & Auditorium	Lamp:6000 to 7000 Lumens (ANSI) Resolution: 3840 X 2160 4k UHD Lamp Life: 15000+ Hours	2
4	Duct 16x25 15 length along with boxes + cover and HDMI jointer		
5	13 x HDMI cable 20 mtr, 1 x HDMI cable 30 mtr, 12 x HDMI cable 5 mtr, 2 x HDMI cable 10 mtr		

LOT – 02

Sr #	Description	Specs	Quantity
1	SSD	Capacity: 512 GB, Form Factor: 2.5-inch SATA, Interface: SATA III (6 Gbps) compatible with DELL Desktop systems already installed, Sequential Read Speed: SATA: ≥ 500 MB/s, NAND: 3D TLC or better, Warranty: Minimum 1 year	277

PROVISION OF IT INFRASTRUCTURE FOR FAST - NUCES H-11/4 ISLAMABAD (ATTACHMENT)

Please ensure that all required documents are properly labeled, clearly referenced, and that relevant information is highlighted within the attached files. If any document is mislabeled, unclear, misleading, or missing, the submitting firm will bear full responsibility.

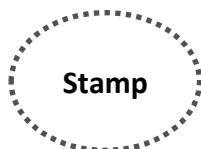
S/No.	Required Documents (ONE COPY ONLY)	Attached? 2/2	Placed At
1.	NTN certificate	☐	
2.	Sales Tax certificate	☐	
3.	GST Deposit record	☐	
4.	No Blacklisting & No litigation Affidavit	☐	
5.	OEM Authorization Certificate	☐	
6.	Literature of each quoted equipment and highlighted required features with web link for online verification	☐	
7.	Firm's Registration Certificates Since foundation till date	☐	
8.	Document showing similar equipment/work supplied/completed in last 2 years (Only Last 3 works / POs)	☐	
9.	Financial Position Record (Bank Statement) – Last 1 Year	☐	
10.	Resume of technical manpower (on company's payroll), posted in Islamabad/Rawalpindi office: Relevant to the project only (One Page)	☐	
11.	Quotation is valid for at least 60 days	☐	
12.	Each item is quoted separately	☐	
13.	End-of-Life (EoL) and End-of-Sale (EoS) equipment NOT QUOTED	☐	
14.	Prices is quoted in Pak Rupees PKR	☐	
15.	Delivery Time as per document	☐	
16.	Equipment is quoted with at least 3-5 Year warranty.	☐	
17.	Make, Origin and Manufacturer is as indicated in the quotation	☐	
18.	Compliance Sheet Signed and Stamped by owner/representative.	☐	
19.	Firm must possess a registered Landline number under its name	☐	

Signature: _____

Name: _____

Firm & Designation: _____

Date: _____

**Annexure-C****EVALUATION CRITERIA For LOT – 1 & 2**

S/No.	Evaluation Parameters	Marks
1.	Confirmation of Specifications (Mandatory*)	5
2.	Relevant Past Experience of Govt / Private Educational Institutes.	5
3.	Financial Statement of last one year	5
4.	OEM / Principal's grounds/ physical office/ presence in Pakistan (OEM Registration in Pakistan with Office=10, OEM presence without office= 05, Other=0)	10
5.	The vendor must have local support available. (ISB / RWP Office=5, Other=2.5)	5
6.	Large scale project experience (at least 100-200 SSD & 10-20 Projectors on a single PO)	10
7.	Affidavit of No Blacklisting, No Litigation & all quoted hardware is new / not refurbished / unused. (Mandatory*)	10
8.	Firm's Relationship with OEM (Mandatory*) (LOT 1 Only)	Yes / NO
9.	Conformation of Delivery Time (Mandatory*)	Yes / NO
10.	Sample submission at the time of bid opening (LOT – 02 only) (Mandatory*)	Yes / NO
	Total Marks	50

*Any firm that fails to meet the mandatory requirements will be automatically disqualified from the evaluation process.

END OF DOCUMENT